

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 17 March 2014 at 7.30 p.m. in Caston Village Hall.

Present: Councillors: Phil Childs (Chairman), Paul Howe, Dawn Jessett, John Morfoot, Lee Pilkington. Julian Gibson (Clerk)

- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** None.
- 5 **Minutes.** The minutes of the meeting held on Monday, 17 February 2014 were **confirmed** and **signed**.
- 6 **Matters arising.**
 - 6.1 [6.1 Minutes of 14 October 2013] **Drains outside Church Cottage, Breckles.** Following a complaint from the owner to Norfolk County Council Highways it has emerged that when Highways were installing a new drain they found a utility in a different location to their plans, and therefore had to relocate it. Unfortunately, in the new position the water ran neatly round the drain and continued down the road. They have now reshaped the tarmac so that the majority of the water does go down this drain. The owner has now reported to NCC that (probably as this drain is only partially effective) the drain further down the road is completely blocked. This should be cleared out by mid-March.
 - 6.2 [6.1 Minutes of 16 September 2013] **Land adjacent to Gay-Dene.** The Planning Enforcement officer at Breckland Council says that this land is now “fairly tidy,” and “does not sufficiently affect the public amenity to warrant formal action,” and so is closing the case.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Aviva Insurance Limited: *Parish Council Policy Schedule.*
 - 7.2 Aviva Insurance Limited: *Certificate of Employers’ Liability Insurance.*
 - 7.3 Copy letter from Norfolk County Council to Brambletye, Watton Road, Stow Bedon: *re Reflector posts on Watton Road.*
 - 7.4 Norfolk County Council: *Don’t throw them away.*
 - 7.5 Norfolk Association of Local Councils: *Café Cluster meeting, & Road Safety Meeting.*
 - 7.6 Norfolk Parish & Training Partnership: *End of year training.*
 - 7.7 Norfolk Association of Local Councils: *Norfolk Link - February 2014*
 - 7.8 Barclays Bank Plc: *Confirmation of Signing Arrangement Amendments.*
 - 7.9 Barclays Bank Plc: *Community Account Statement - 1-28 February 2014.*
 - 7.10 Barclays Bank Plc: *Active Saver Account Statement - 1 January - 28 February 2014*
- 8 **Council Tax Support Grant.** A letter confirming that Breckland Council will now comply with the central government directive and pass on this grant (rather than keeping it to help balance its own budget) was **received**. In the case of Stow Bedon & Breckles this amounts £51.77. Notification of this figure arrived too late for Councils to do anything about adjusting the Precepts previously served on Breckland Council.

- 9 Planning. 3AG/2014/0001 & 0002/AG: Thetford Forest Park, Breckles Heath.** Applications under The Town and Country Planning (General Permitted Development) Order 1995 for Construction of new poultry arc (*recte* retrospective application for three poultry arcs). Notice that no prior approval is required was **received**.
- 10 Casual Vacancies.** No progress. The Clerk was asked to keep including the item on future agendas.
- 11 Road names.** The Clerk reported that although he had written to Breckland Council asking the definitive name of Rocklands Road, Lower Stow Bedon, he had received no response. He would chase this for the next meeting.
- 12 Drainage issues.** An email from a parishioner voicing concerns about the East Harling Internal Drainage Board ensuring that land owners kept drains cleared was **received**. Councillor Pilkington said he had spoken with Peter Drake of the Board, and that he was well aware of where this work was needed. The Clerk was asked to contact the Board asking when the work was likely to be completed.
- 13 Finance.**
- 13.1 **Clerk's salary.** It was **resolved** that cheques numbered 100633 & 100634 totalling £550.16 (salary for 1 January 2014 to 31 March 2014: £486.49; Annual Telephone Allowance: £18.00; Mileage Allowance Payment for 9 December 2013 to 2 March 2014: £45.67 of which £1.38 is the VAT element) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 13.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100635 for £101.04 (Postage & Telephones £76.09, Subscriptions £20.79, VAT £4.16) to the Clerk be signed as reimbursement for items paid on behalf of the Council for 7 September 2013 to 2 March 2014. (*Local Government Act 1972 s. 111*)
- 13.3 **Monthly Financial Report.** The report for the month ending 28 February 2014 was **received**.
- 14 Matters for consideration at next meeting.**
- 14.1 Name of road through Lower Stow Bedon.
- 14.2 Pingo Trail lay-by.
- 15 Next meeting.** The next meeting of the Parish Council, was **confirmed** as **Monday, 14 April 2014**, at 7.30 p.m. in Caston Village Hall.

Confirmed:

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Phil Childs, Chairman

~~14 April 2014~~ 12 May 2014

Scheduled future Meeting dates:

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|-------------------------|---------------------------|--------------------------|
| Monday, 12 May 2014 | Monday, 15 September 2014 | Monday, 19 January 2015* |
| Monday, 16 June 2014 | Monday, 20 October 2014 | Monday, 16 February 2015 |
| Monday, 14 July 2014 | Monday, 17 November 2014 | Monday, 16 March 2015 |
| Monday, 18 August 2014* | Monday, 15 December 2014 | |

*If needed